

BOD - Policy 6 - Board Members Costs

While Headway Board members will not be paid fees, they are entitled to a full reimbursement of reasonable meeting attendance costs. This includes taking all reasonable steps to facilitate the attendance, including special travel and other support arrangements of Board members who have a disability or who are carers. Whilst recognising that reimbursements for expenses are available, there is, nonetheless, an expectation that Board members will minimise the costs to the organisation.

Board members seeking reimbursement for their costs will raise the issue with the Chairperson before they are incurred.

A guide for reimbursement is include below.

Accommodation:	approximately	\$250 per night
Meals Allowance:	Breakfast	\$20
	Lunch	\$20
	Dinner	\$45
Conference Registration:	(to be discussed and decided by Chairperson)	
Travel Reimbursement:	(to be discussed and decided by Chairperson)	